



**Islip Manor**  
HIGH SCHOOL

# Peripatetic Music Teacher

## Job Description

### Main purpose of job

To undertake an appropriate programme of music tuition in line with the instrument requirements of the school.

### Duties and responsibilities

1. To use the MISST programme to plan and teach well-structured and effective lessons using the Kodály method across the age range and ability.
2. To work under the direction of the Curriculum Leader for Performing Arts and the Line Manager for the MISST programme.
3. To keep records of attendance.
4. Further the Helping Children Achieve (previously Every Child Matters) initiative and promote a cohesive community.
5. Refer issues/difficulties to the Line Manager in the first instance.

### Behaviour and Safety

1. Care for, repair and distribute resources and equipment.
2. Take responsibility for safeguarding the welfare of all children you are responsible for or come into contact with including reporting any child protection issues or concerns to the school's Child Protection Officer.

### Professional Development

1. Attend school meetings and school and MISST training as appropriate.
2. Keep abreast of current legislation and developments relating to your area and attend INSET where appropriate within the Schools Improvement Plan and with regard to the school's Investors in People programme.
3. Liaise as appropriate with other professional institutions or individuals outside the school.
4. Participate in appropriate working parties as the need arises.

### Other

1. Implement all and follow all school and LA policies and procedures, including giving due regard to the Local Authorities Equal Opportunities Policy.

2. Be a positive role model.
3. Have professional regard for the ethos, policies and practices of the school and maintain high standards in your own attendance and punctuality
4. Perform any reasonable duties as requested by the headteacher

**Note**

This job description is not your contract of employment or any part of it. It has been prepared only for the purpose of school organisation and may change either as your contract changes or as the organisation of the school is changed. Nothing will be changed without consultation.

Signature of post holder:

Date:

## Person Specification

Area	Essential	Desirable	How selected: A - application form B - references C - interview
Education and qualifications	A sound educational background is required, including GCSE (or equivalent) in English and Maths at grades A*-C/9-4	A relevant music degree	A B
Professional experience, training and knowledge	Proven ability as an effective practitioner of music tuition The ability to assess and record students' progress Experience of working with groups of students		A B C
Professional skills	To be able to communicate effectively and accurately both orally and in writing to students, parents/carers and other visitors/callers to the school To be welcoming and able to present the school community positively To be hard working, determined, emotionally resilient, flexible, able to work under pressure and able to prioritise To be able to work as part of a team and independently demonstrating good time management To be well organised, a self-starter and able to manage time well To be calm and assertive and to be able to deal with conflict with equanimity To be confident with students, staff and other members of the community To be reliable, honest, trustworthy, discrete, and capable of handling confidential information and maintaining confidentiality To have a strong commitment to the ethos and expectations of the school, equal opportunities for all members of the school community and the ability to communicate this effectively to students and their parents To be committed to following appropriate safeguarding practice to protect children and vulnerable adults		A B C

Physical and personal	To have excellent attendance and punctuality To be well presented, following dress code expectations of the school To be self-motivated To have the ability to act on your own initiative		A B C
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Please note that appointment is subject to an enhanced disclosure from the DBS.