Post title:	Instrumental Instructor
Grade:	Unqualified Teachers Pay Spine
Responsible to:	Assistant Head of Music Service
Staff managed:	None
Directorate:	Children and Young People's Service
Service:	Music Service
Date of issue:	April 23

Job context

- To provide instrumental / vocal tuition to young people in schools and other settings
- The Music Service offers instrumental tuition to schools and parents throughout the county, ranging from individual to ensemble teaching
- The Music Service is the Lead Organisation in the North Yorkshire Music Hub, ensuring the delivery of the National Plan for Music Education. The service operates on a traded basis
- This post requires enhanced DBS clearance
- This role involves spoken communications so a confident use of English language is required

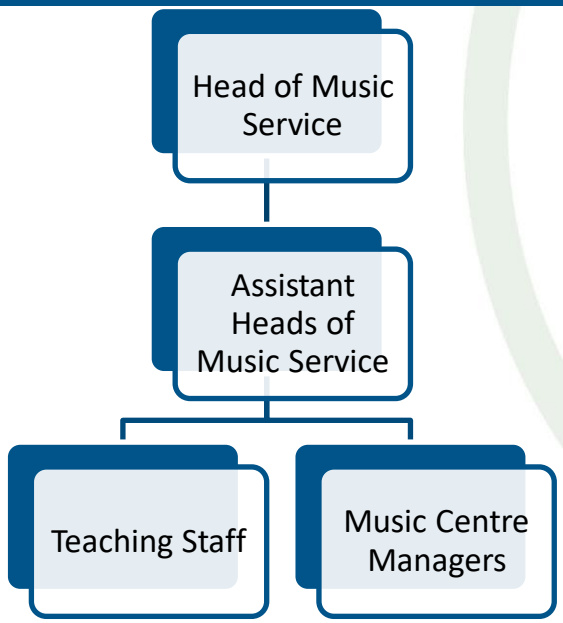
Job Purpose:	**To teach small group and individual instrumental lessons in schools.**
Operational management:	• To teach individual, small group instrumental/vocal lessons • To prepare pupils for graded exams, in all forms, where appropriate i.e. ABRSM, GCSE etc. • To identify appropriate attainment / achievement targets for pupils • To assess pupil progress and achievements and provide, for parents, carers and schools, written and oral feedback in the form of yearly reports, weekly practice diary targets for pupils and termly interim reports. To register the attendance of pupils
Resource management:	• To keep parents fully informed of progress and other matters through the use of practice diaries • To adapt teaching strategies to fit the needs of learners, preparing differentiated material so as to facilitate effective learning • To maintain personal expertise and share good practice with others where appropriate
Partnerships:	• To promote the wider work of the North Yorkshire Music Hub e.g. promote Ensembles and Music Centres to pupils
Strategic management:	• To plan series of lessons for pupils in a variety of settings • To organise personal timetables
Communications:	• To attend staff meetings / CPD days as directed. • To communicate via email regularly with line manager
Systems and information:	• To use computer based systems to complete registers, submit claims, complete reports and as directed • To use Excel spread sheet to complete the annual data return.
Safeguarding:	• To comply with the Council's policies and supporting documentation in relation to Information Governance - this includes Data Protection, Information Security and Confidentiality.

Person Specification:	
Essential	**Desirable**
Knowledge and Experience • Knowledge of exam syllabi for external instrumental music exams • Knowledge of effective teaching strategies for instrumental music teaching • Knowledge of instrumental repertoire • Knowledge of the techniques required to learn an instrument • Proven experience with regard to the development of musical resources e.g. the ability to compose or arrange for a variety of ensembles	• Knowledge of the music curriculum across key stages • Experience of and commitment to partnership working with other providers, teachers or professional organisations • Experience of promoting and safeguarding the welfare of pupils. • Successful teaching experience as instrumental and / or class teacher
Occupational Skills • Effective written and verbal communication • Demonstrable interpersonal skills and the ability to motivate in challenging circumstances • Ability to use ICT for word processing and spread sheets • Commitment to equal opportunities and anti-discriminatory practice • Ability to work to deadlines • Commitment to evening work beyond the school day and /or weekend work as required. • Ability to prepare and organise according to the needs of pupils.	
Behaviours Link	
Professional Qualifications • Graduate or equivalent work related experience • Grade 8 ABRSM or equivalent instrumental ability on at least one instrument	• Degree or post graduate qualification in music / performance • Ability to teach / play more than one instrument • Instrumental Diploma e.g. ARCM, LRAM
Other Requirements • Ability to travel across the County • Ability to attend meetings outside of normal business hours	

Career progression:

- At NYC we value our employees, and as part of this we can provide wider opportunities to progress in your career. Through discussion with your manager identify areas of interest and consider avenues to progress to them, e.g. apprenticeships and work shadowing/coaching.
- As a large council we have a range of roles, across our services, and can provide a wealth of career and development opportunities to help our employees find fulfilling career development opportunities.

Structure



NB – Assessment criteria for recruitment will be notified separately.

Optional - Statement for recruitment purposes: You should use this information to make the best of your application by identifying some specific pieces of work you may have undertaken in any of these areas. You will be tested in some or all of the skill specific areas over the course of the selection process.