

Job Description

Job Reference:	
Job Title:	Music Teacher
Grade:	SIPS Teacher Scale
Working Hours:	
Special Conditions:	
Location:	Base Guardian House – travel to school
Business Unit:	Music
Responsible to:	Music Service Manager
Responsible for:	N/A

This is a guide to the work you will be required to undertake. It may be reviewed to meet the operation needs and circumstances of the company.

Summary of Responsibilities:

The post holder is required to carry out under the reasonable direction of the Head of Service the professional duties of a teacher, which are set out in the relevant paragraphs of the School Teachers Pay and Conditions Document and any subsequent amendments.

To provide, promote and support specialist instrumental, vocal and curriculum delivery to learners in a variety of schools and across communities. Employees are expected to be Inclusive, Musical, Professional, Proactive and Reflective, enabling the widest access to music-making for young people.

Responsibilities:

- To ensure the safeguarding and welfare of children and young people
- To teach in all educational settings as directed by the Head of Service, and in Music Centres outside of school time by agreement
- To exercise effective management of teaching responsibilities, including developing pupil schemes of work, pupil target setting and pupil monitoring
- To supply accurate and timely information and data as required
- To deliver high quality, well-planned teaching to individuals, groups and whole classes
- Assess the progress of learners at regular intervals including, where appropriate, encouraging and facilitating the entry of external examinations
- To work alongside team colleagues:
 - in developing and delivering Music Service policies
 - promoting and developing general instrumental teaching strategies
 - in developing areas of specialist instrumental tuition
- To liaise with the management team, Head Teachers, school-based staff and parents regarding all relevant aspects of tuition

- To promote pupil performance via:
 - performances in school
 - access to centrally-organised groups
 - internal and external examinations
 - further education opportunities in music
- To participate in the SIPS teacher appraisal scheme

It is your responsibility to carry out your duties in line with SIPS policy on equality and be sensitive and caring to the needs of the disadvantaged, promoting a positive approach to a harmonious working environment. You should act as an exemplar on these issues and should identify and monitor training for yourself and any employees for whom you are responsible, in line with this policy and also the Equalities Act 2010

Such other duties as may be appropriate to achieve the objectives of the post to assist SIPS in the fulfilment of its objectives commensurate with the post holder's salary grade, abilities and aptitudes

The post holder must at all times carry out his/her responsibilities with due regard to the SIPS policy, organisation and arrangements for Health and Safety at Work

SIPS Education is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.