

PERSON SPECIFICATION INSTRUMENTAL TEACHER

CRITERIA	ESSENTIAL	DESIRABLE
EXPERIENCE (Relevant work and other experience)	Experience of music making, both individually and in groups.	Experience of instrumental teaching with individuals, small groups and whole classes Experience of ensemble coaching/directing
SKILLS AND ABILITIES Eg Written communication	A high level of technical proficiency on main instrument Good communication skills, both verbal and written. Able to work both independently and in a team. The ability to motivate and enthuse pupils and colleagues. Able to encourage pupils' participation and independence. Ability to handle group situations The ability to think creatively and to continue developing professionally Open mindedness	Knowledge of a broad range of music styles and genres Proficiency in ICT including Sibelius software, basic PowerPoint & Ipad functionality Creative approach to teaching and learning Able to teach allied instruments (Strings, Brass and Woodwind) Able to arrange music to facilitate learning for specific groups of pupils
EDUCATION/QUALIFICATIONS NB: Full regard will be paid to overseas qualifications		Degree Music Diploma

Services For Education

OTHER	<p>Services for Education is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment</p> <p>An enhanced CRB check is required for the successful applicant.</p>	<p>Knowledge of A Common Approach</p> <p>Awareness of “The Importance of Music; A National Plan for Music Education”</p> <p>Awareness of the Teachers Standards Document July 2011(introduction updated June 2013)</p>
CONTRA INDICATION	Criminal convictions involving offences against children.	

ALL STAFF ARE EXPECTED TO BE COMMITTED TO THE SERVICES FOR EDUCATION

EQUAL OPPORTUNITIES POLICY

COMPILED BY: _____Ciaran O Donnell_____

DATE: 15/05/18_____

JOB DESCRIPTION INSTRUMENTAL/VOCAL TEACHER

1.0 **JOB PURPOSE:**

- 1.1 To be responsible to the Head of Music Service for the effective teaching of instrumental/vocal music.
- 1.2 To be aware of and uphold the Company's values at all times.

2.0 **DUTIES AND RESPONSIBILITIES:**

- 2.1 To undertake a teaching role of groups and individual pupils in schools and colleges as directed by the Head of Music Service, underpinned by the Teachers Standards Document July 2011(introduction updated June 2013)
- 2.2 To motivate, encourage and support learners so that they can achieve their full potential.
- 2.3 To maintain accurate and detailed records of lessons, planning and outcomes.
- 2.4 To produce accurate details of learners progress in accordance with Music Service guidelines, procedures and A Common Approach.
- 2.5 To participate in and manage performances in ensembles as directed by Head of Music Service.
- 2.6 To comply with the requirements of the Music Service Appraisal & Performance Management procedures.
- 2.7 To participate in the schools support programme as directed by the Head of Music Service.
- 2.8 To maintain accurate and detailed records of instrumental stock and resources.
- 2.9 To attend and participate in staff and departmental meetings as directed by the Head of Music Service.

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- 2.10 To support the work of pupils through attending school and Music Service events.
- 2.11 To assist with programmes for mentoring and training of other staff as directed by the Deputy Head of Service.
- 2.12 To take responsibility for identifying and addressing your professional development through the Music Service appraisal process.
- 2.13 To attend and contribute to Music Service INSET courses.
- 2.14 To assist in the pupil audition process when required.
- 2.15 To embrace new developments in the working practices of the Music Service.

OBSERVANCE OF SERVICES FOR EDUCATION EQUAL OPPORTUNITIES POLICY WILL BE REQUIRED

3.0 SUPERVISION RECEIVED:

- 3.1 SUPERVISING OFFICER JOB TITLE: Deputy Head of Music Service
- 3.2 LEVEL OF SUPERVISION
 1. ~~Regularly supervised with work checked by supervisor~~
 2. ~~Left to work within established guidelines subject to scrutiny by supervisor~~
 3. Plan own work to ensure the meeting of defined objectives

4.0 SPECIAL CONDITIONS:

- 4.1 The potential to work out of hours may be required.
- 4.2 Individuals have responsibility for promoting and safeguarding the welfare of children and young people he/she is responsible for or comes into contact with. Any criminal convictions, or investigations instigated, while employed with the Service must be declared immediately.
- 4.3 A teacher on the upper pay scale shall meet the performance threshold standards as specified in the Company's Pay and Appraisal Policies.
- 4.4 Valuing Diversity -To accept everyone has a right to their distinct identity. To treat everyone with dignity and respect, and to ensure that customers feedback is valued by reporting it back to the Company. To be responsible for promoting and participating in the achievement of the Company's mission statement: **TO PROVIDE SERVICES IN SUPPORT OF EXCELLENCE IN THE TEACHING, LEARNING, AND WELL-BEING OF YOUNG PEOPLE.**