

## Music Service Licence: Additional FAQ's for 2021/22

Below, PMLL's Viki Smith has answered questions specific to the Music Service Licence, in addition to the [FAQs on the PMLL site](#).

Many of these questions were covered in our February [licencing Q&A webinar](#), so please do [watch the recording](#) for even more information.

If you have a question which you cannot find an answer to in the FAQs or information webinars, PMLL are happy to be contacted with your questions so please [let us know](#) if you have any queries.

### **Reporting on Licence Usage**

***Q. We can't find all the details (e.g. ISBN number) for certain pieces. Does that matter for reporting?***

A. As long as you report the name of the song or piece of music used - and if it is copied from a publication, the title of the book - **that is the essential information we need**. It is helpful to have the name of the print publisher (of the book) and music publisher/s (of the song) and the composer, writer or arranger of the piece. We want to make sure that we pay the people whose works have been used under the licence and we need as much information as possible to be able to do that.

***Q. Do we have to enter each piece individually on the new [data submission portal](#)?***

A. Yes. At present we do not have the ability to bulk upload any music that has been used. It should be a very quick process and there is a look-up tool which will help to make sure it is as quick and easy as possible.

If you prefer, data submission can still be accepted via spreadsheet (downloadable at the bottom of the [Music Service Licence page](#)) and sent to Music Mark each term.

***Q. Can several team members have log-in details to share the load of reporting?***

A. Yes, as many people as you want can create an account to be able to submit data. An account can be created on <https://hub.pml.org.uk/SignupMusic>.

However if you want to be able to view all the data submitted for the Music Service then you should submit all data via one account. The portal is not currently able to collate data for the same Music Service from different accounts. If this is not necessary than staff can set up their own accounts.

***Q. Which data should we be reporting?***

A. The data submitted to the portal for the Music Service should be for those works copied or

arranged under the Music Service Licence. If music is copied under the SPML (Schools Printed Music Licence) then this should be submitted separately under the school account.

### **Making digital copies and sharing on the cloud**

***Q. If our Music Service has put a copy of music on Dropbox/SeeSaw/a secure VLE and multiple pupils are accessing it, does that count as 1 copy, or do we need say how many pupils are accessing it?***

A. If you can let PMLL know how many pupils are accessing it that would be really helpful.

***Q. Does the licence cover Music Service tutors sharing scans of printed music on screens during live/pre-recorded lessons?***

A. Yes, as technically you are making a copy to show the class.

### **Who is covered by the Music Service Licence?**

***Q. As a Music Service, some of our groups are mixed age groups and include adults e.g. Local Authority employees. Would this group be covered under the licence?***

A. At present the licence only covers the 'area activities' of the music service. This is for children aged 5-18. The licence does not cover adults or Local authority staff. We can look into extending the licence to cover both these groups.

***Q. Are works that are in the public domain (e.g. those available on IMSLP) outside of the scope of this licence?***

A. If a work is in the public domain (out of copyright) then this can be used without permission or a licence. However, publishers often make new arrangements of public domain works and put these into a book or create a new work. In this instance you would then need a licence or permission to use the work.

***Q. During lockdown, we have had to use some music that belongs to our teachers, and not always to the Music Service. Should we report this?***

A. Yes, that should be reported.

***Q. Does in school provision provided by the Music Service (e.g. WCET, peri, school ensembles, vocal projects) needs to be reported or is it covered by the Schools Printed Music Licence?***

A. These activities would be covered by the Schools Printed Music Licence. They should still reported but under the SPML, rather than the Music Service Licence.