

AGM

Date: Thursday 1st March 2018

Time: 10am

Venue: Birmingham Town Hall

The AGM was held in the presence of 47 Members, 1 observer and 4 staff

1. Annual report for 2016/17

The Chair of the Trustees – James Dickinson – reported that 2016/17 was a year of continuing to grow and sustain the work of Music Mark under the leadership of Jem Shuttleworth, ably supported by James Devaney. A full report of activities – achievements and performance – can be found in the annual report and financial statement. However, he gave a few highlights from that report:

- Membership numbers were sustained across all categories and Music Mark continued to strengthen its standing as the stakeholder representative voice for Music Services.
- Ongoing advocacy work with the DfE, Arts Council and other national partners contributed to successful secured national DfE funding for Music Education Hubs until 2020.
- The two-day annual conference moved to a new venue and feedback indicated it was highly successful. And the Spring Summit was also well attended and valuable to senior leaders across the country.
- Music Mark commissioned and led national research around WCET which resulted in a valuable bank of video clips which are now freely available on the website.
- A partnership with the ABRSM and GLA has resulted in the launch of Learn Music London, a website to help parents find out about learning opportunities in the capital, as well as Music Excellence London, a peer-to-peer CPD programme.
- The Rising with the Tide programme also continued in 2016/17.

2016/17 was a key year in terms of the governance of Music Mark with a significant change to its Trustees at the end of the year and the Chair again thanked those who supported the charity during that year but who stood down at the AGM:

Graham Bland
Richard Morris
Tim Sharp
Graham Smith
John Thomson

The Chair also thanked Jem Shuttleworth and James Devaney for their commitment and expertise which resulted in a successful year for the organisation.

2. Presentation and agreement of the Financial report for 2016/17

http://apps.charitycommission.gov.uk/Accounts/Ends42/0001118542_AC_20170331_E_C.pdf

The Treasurer, David Little, presented a few key points from the Financial Report for 2016/17:

- The bottom line of the accounts for 2016/17 was a deficit of £39,523. Two key things should be noted around this. Firstly that this is significantly lower than the figure for the previous year (£67,762) and secondly that the deficit comes from expenditure within the charities Restricted Funds – that is funds

relating to specific activity, and for the most part using grants some of which were recorded as income in the previous year. It was noted that there was a small surplus on unrestricted funds which, whilst below last year's figure, was welcomed in a busy year of activity.

- Unrestricted income rose by 8% - partly due to higher membership income, but also because of high attendance at the Annual Conference, Spring Summit and increased sponsorship income.
- Music Mark ended the 2016/17 financial year with a balance to bring forward of £118,833 of which £10K is restricted (Arts Council Grant for WCET Research).
- Based on the reserves policy of the charity this figure was noted as acceptable as it represented a level equal to around six months' management and overhead costs.

The Treasurer thanked Jem for her work on managing the finances throughout the year, and Dave Taylor (Music Mark's independent finance consultant) and Evergreen (Music Mark's independent finance administrators) for all their help and support.

- Peter Smalley (NMPAT) then proposed the membership accept the financial report.
- This was seconded by Stephen Wild (Leeds)
- The membership then voted unanimously to accept the financial report

3. Proposal to appoint Kingston Smith LLP to prepare and independent examination of the 2017/18 Accounts in April 2018

The Treasurer thanked Kingston Smith LLP for their work on preparing and examining the 2016/17 accounts. He then recommended that Music Mark use them again for the 2017/18 accounts.

- Peter Smalley (NMPAT) then proposed the membership accept the use of Kingston Smith LLP to prepare and examine the accounts for 2017/18 in due course.
- Diane Rivaud (Individual) seconded this proposal
- The Membership then voted unanimously to accept the financial report

4. Trustee elections – report on the online voting of nominations and confirmation of appointment

The CEO – Bridget Whyte – then reported that Diane Rivaud was standing down at the AGM having completed three years as a valuable Trustee of Music Mark.

In January Music Mark wrote to the membership to invite nominations for the role. Three people came forward – Toby Smith, John Thomson and Kerry Watson. Voting by the membership for these three candidates was done via an online poll which was set up on 31st January and remained open until Tuesday 26th February.

The newly elected Trustee was confirmed as Kerry Watson (Luton). She was welcomed as a new Trustee and Toby Smith and John Thompson thanked for putting themselves forward for the role.

5. Any other business

There was no AOB and the meeting finished at 10.40am