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Bedfordshire Council

Music Centre Tutor

(Leighton Linlade)

Directorate: Children's Services

Service: Inspiring Music


Self-Employed Hourly rate: £34.66

Engagement: 3 hours per week (Saturday mornings 30 weeks per year, term time only)

Date Prepared: February 2024

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Job title: Music Centre Tutor - Ampthill

Reports to: Head of Centre

Job purpose

To enrich the lives of children and young people in Central Bedfordshire by offering musical tuition and opportunities that increase skills, knowledge, aspirations and enjoyment of music.

To challenge and support all pupils to do their best through:

- inspiring trust, confidence and musicianship
- positive action to improve the quality of pupils' learning
- motivating learners to achieve their potential in all aspects of music making
- analytical and reflective thinking
- quality teaching
- commitment to working in a team

We welcome applications from experienced and dedicated musicians from a variety of backgrounds and specialisms. In order to meet business demand, the desirable candidate will have experience leading ensembles in contemporary Guitar and/or Keyboard skills. However, applicants with other specialisms will also be considered for the role.

Main accountabilities

1. Lead regular music centre ensembles as directed including leading ensembles at concerts
2. Liaise with schools and parents/carers in order to meet the individual needs of the child/young person
3. Recruit new children/young people to ensemble learning through demonstrations and performances in and out of Music Centre
4. Promote and tutor additional opportunities for learning, that may include the Saturday Music Centre, twilight and evening sessions, courses and other activities provided by Inspiring Music
5. Ensure that children/young people are given regular performance opportunities as part of their learning
6. Maintain accurate registers of attendance
7. Ensure that safeguarding is of paramount importance and report on any concerns using due processes

8. Attend all INSET training and any other meetings at the request of the Management Team.
<p>Key decisions made</p> <ul style="list-style-type: none"> • Teaching strategies and own classroom management • Teaching resources • Scheduling of lessons • Lesson planning
<p>Contacts</p> <p>Head of Music Centre, tutors, parents and children</p>
<p>Resource controlled</p> <ul style="list-style-type: none"> • Lesson plans • Instrumental stock • Class resources

Organisation Chart

Person Specification

	Essential Criteria	Desirable
1. Qualifications	<p>Relevant experience or commitment to teaching music to children in groups and development opportunities</p> <p>Proficiency in instrumental/or vocal delivery</p>	<p>Degree or equivalent Diploma in Music and/or teaching from a Further Education College, Music College or university</p> <p>Proven track record of continuous professional development</p>
2. Relevant experience	Experience as an instrumental or vocal deliverer	Experience teaching contemporary Guitar, Rock

	<p>Conducting/directing ensembles</p> <p>Planning and providing effective lesson plans</p>	<p>School and Keyboard skills (other additional specialisms will be considered)</p> <p>Experience of teaching/directing within a wider music education context</p> <p>Professional or semi-professional experience in music</p>
3. Skills, abilities and behaviours	<p>Proven organisational and time management skills</p> <p>Proven track record of effective and successful teaching</p> <p>Proven musical skills</p> <p>Knowledge of legislation relating to good practice in relation to; Working with Children, Data Protection, Health & Safety and Risk Management</p> <p>Ability to effectively organise time and resources.</p> <p>Dedication to musical and educational excellence.</p>	<p>Up to date knowledge of national trends initiatives and developments in music education.</p>
OTHER	<p>Essential car user</p> <p>Self-reliant and be committed to equality principles and practices</p> <p>A willingness and ability to work outside normal school hours including evening, weekend and school holiday working.</p>	