

JOB DESCRIPTION & PERSON SPECIFICATION

Title: Music Service Tutor

THE ROLE

To promote, provide and support instrumental, curriculum and vocal delivery to learners in a variety of schools and communities.

KEY RESPONSIBILITIES:

The key responsibilities include but are not limited to;

- Ensuring the safeguarding and welfare of children and young people
- Inspiring learners to aim for the highest standards of achievement
- Motivating and securing the best possible progress for all learners
- Delivering a broad and rich curriculum
- Enabling and promoting the widest access for young people to instrumental and ensemble activities
- Delivering high quality, well-planned teaching to individuals, groups and whole classes
- Assessing the progress of learners at regular intervals including, where appropriate, encouraging and facilitating the entry of external examinations
- Encouraging and facilitating attendance to ensemble provision by as many pupils as possible and appropriate
- Supplying accurate and timely information and data as required by Entrust Music Service Staffordshire, schools and a variety of education and business stakeholders
- Engaging in focussed Continuing Professional Development through Entrusts Performance Management framework
- Attending meetings, events and concerts as required
- Undertaking any other duties that may arise commensurate with the grade as directed by the Head of Music Service

SKILLS & ATTRIBUTES:

- Suitability to work with children and young people
- Specialist music degree or equivalent and qualified teacher status
- Experience of teaching in a variety of settings and situations
- Excellent planning and delivery skills
- Excellent ICT skills
- Operate as part of a team & support other team members
- Flexibility in supporting the overall business and customers' needs including the introduction of new processes and their underpinning technologies
- Strong organisational skills
- Excellent interpersonal, written and verbal communication skills
- Work to deadlines and targets where defined
- Follow processes and procedures
- Honest, reliable and motivated in approach
- Respond positively to and support change
- Flexible approach in order to be able to respond to the needs of the team and the overall unit